

Mail in Your Art

Thank you for ordering from our Mail in Art Service. We are proud to have you as part of our Creative Community. Please fill out this **Information Form** and include it with your art.

Name: _____

Telephone Number: _____

Order Number: _____

WAIVER

Graphik Dimensions LTD, Parent Company of pictureframes.com
Statement of Liability

I _____ understand that my artwork, to include but not limited to, artwork, photographs, images, and graphics, are subject to the terms and conditions stated in this document. The owner gives Graphik Dimensions Ltd./pictureframes.com permission to produce the presentation requested. I expressly acknowledge and accept that the liability of Graphik Dimensions LTD./pictureframes.com for any damages I may suffer as a result of loss or damage is expressly limited to the lesser of (i) \$200.00 per item; or (ii) the actual replacement cost of such lost or damaged property, even if the loss or damage results from the fault, deliberate act, negligence, or gross negligence of Graphik Dimensions LTD./pictureframes.com or any person for whom is legally responsible.

I further renounce any claim from Graphik Dimensions Ltd./pictureframes.com for any indemnity more than the preceding, including but without limitation, claims for economic loss, loss of profit, special, consequential, direct, or inconsequential damage.

Graphik Dimensions LTD./pictureframes.com is not responsible for any items remaining unclaimed after 45 days, and/or any damage or loss during shipping. Any loss incurred during shipping is the sole responsibility of the shipping company.

I confirm that the value of the item(s) provided to Graphik Dimensions Ltd./pictureframes.com framing does not exceed \$200.00 per item.

SIGNATURE _____

DATE _____

ITEM ONE

Brief Description (i.e. "Yellow Flowers")

Artwork Type (Check One):

Paper Canvas

Artwork Condition (Check One):

New Gently Used Fragile

Do you want this item permanently mounted?

(Check One) Yes No

Please use the box below to indicate the location of any aging, damage, torn edges, blemishes etc., on your artwork. If necessary, write a description of the condition.

ITEM TWO

Brief Description (i.e. "Family Portrait")

Artwork Type (Check One):

Paper Canvas

Artwork Condition (Check One):

New Gently Used Fragile

Do you want this item permanently mounted?

(Check One) Yes No

Please use the box below to indicate the location of any aging, damage, torn edges, blemishes etc., on your artwork. If necessary, write a description of the condition.

ITEM THREE

Brief Description (i.e. "Field with Horses")

Artwork Type (Check One):

Paper Canvas

Artwork Condition (Check One):

New Gently Used Fragile

Do you want this item permanently mounted?

(Check One) Yes No

Please use the box below to indicate the location of any aging, damage, torn edges, blemishes etc., on your artwork. If necessary, write a description of the condition.

ITEM FOUR

Brief Description (i.e. "Violin on a Table")

Artwork Type (Check One):

Paper Canvas

Artwork Condition (Check One):

New Gently Used Fragile

Do you want this item permanently mounted?

(Check One) Yes No

Please use the box below to indicate the location of any aging, damage, torn edges, blemishes etc., on your artwork. If necessary, write a description of the condition.

Mail in Art Instructions

Here's a handy run-down to follow, that will ensure your art is rolled and packed correctly to return for framing.



- Enclosed in your REUSABLE shipping tube you should find: Protective Paper, Packing Paper, Information Form, and a UPS Return Label.
- Please read and fill out the Information Form, document the condition of your art, document your art's size (very important!), and sign the waiver.
- Next, place the Protective Paper on top of your art (additional sheets of Protective Paper will be sent for each picture), then carefully roll your art to fit in the shipping tube.
- Please be careful not to roll your artwork too tightly as this could damage your picture.
- After you have placed your rolled art in the tube, add your signed Information Form, then place Packing Paper at the end of the tube; this will keep your art from sliding.
- Seal the tube using packing tape only (Please do not use staples, glue, etc. to seal tube).
- Affix the prepaid UPS Return Label to the outside of the shipping tube covering the original label.
- Visit your nearest UPS Drop-Off Point to have the tube shipped back to us.
- Retain the UPS Tracking Number and Receipt for your records.
- Call us at 1-800-332-8884 if you have any issues packing your artwork.
- Once we receive your artwork, we will contact you by email or by phone to confirm the next steps of your order.
- We are available by email at mailinservice@pictureframes.com and also by phone at 1-800-332-8884 Monday - Friday, 8am-7pm EST.

From Mail to Masterpiece

For questions, call us at 800-332-8884

YOU PICKED YOUR PRESENTATION

You chose from hundreds of frames and mats, and created a show-stopping presentation!

YOU PLACED YOUR ORDER

You made it official, and prompted us to send you a mailing tube for your art.

SEND US YOUR ART

Place your art in the tube (carefully of course!) and drop it at your nearest UPS Drop-Off Point.

SIT BACK, RELAX & ENJOY

Your ready-to-hang, custom framed art will ship in 3-4 business days after we receive your art and confirm your measurements. Hang it up, sit back, relax and enjoy the view.

